

Eastern North Carolina Via de Cristo COVID Protocols for Conducting a Retreat Weekend

Summary:

- A new role – The Health and Safety Cha
- Proof of complete vaccination
- Masks properly worn at all times when indoors (and when singing is allowed)
- Conducting certain outdoor activities whenever feasible
- Daily temperature checks
- Enhanced cleaning procedures
- Additional area-team responsibilities
- New Serenade procedures
- Defined “bubbles” for tables and area teams
- New communion procedures
- New Welcome Bags (for Pilgrims and Professors) with individual markers, song books, pens, etc.

Topic	Protocols
Weekend Team and Pilgrims	<ol style="list-style-type: none"> 1. The team size will be 44 or fewer. 2. The Pilgrim count will be 12 or fewer. 3. Using the larger tables, each table, at most, will have 2 professors and 3 pilgrims. 4. Each participant must provide a vaccination card no later than 3 weeks prior. 5. Sponsors and any other persons coming with pilgrims to the camp must provide a vaccination card no later than 3 weeks prior.
Activity Locations	<ol style="list-style-type: none"> 1. Send Off: Outside of Woodlands Center, weather permitting. If held indoors at Woodlands Center, sponsors will depart after accompanying pilgrims to registration table. 2. Chapel, all days: Lodge – outdoors when possible. 3. Rollo Room, Fri-Sun: Woodlands Center <ol style="list-style-type: none"> a. Team member(s) wanting to hear a talk will sit quietly in designated seats, maintaining 3-foot distancing and will remain masked. 4. For Rollos and the Decuria, and the Friday morning introductions/table assignments team participation will be limited to numbers based on spacing requirements. Card dedication: Lodge Chapel 5. Clausura: Woodlands Center. Participation will be limited to numbers based on spacing requirements. Remote viewing/listening may be available. 6. Serenade: TBD

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“Bubbles”	<ol style="list-style-type: none"> 1. To the extent possible, each group will remain together throughout the weekend’s activities. 2. Each Table, besides sitting together in the Rollo Room, will eat together and sit together in Chapel. 3. Team members of each area, such as Kitchen, Chapel, Outside, etc. will eat together and sit together in Chapel.
Wellness Checks	<ol style="list-style-type: none"> 1. A Participation Agreement outlining the safety precautions(required vaccinations, daily health/temp checks and the need to not participate if sick at all) that will be taken before and during the weekend will be required from each Team Member, Volunteer and Guest that participates during a weekend. The form will be provided from the Health and Wellness Task Force to be used on Weekends. It will be attached to all guest applications and include signature blocks for both guest and sponsor. Rector will obtain completed agreements from each team member prior to the first team meeting. 2. Directions for all temperature /wellness checks, will be provided by the Health and Safety Cha based on current CDC Guidelines. 3. These Temperature Checks will be managed and recorded by the Health and Safety Cha with assistance from other team members, as needed, at the following times: <ol style="list-style-type: none"> a. Team Meeting arrivals b. Pilgrims and Team each morning during the weekend, prior to Chapel 4. Temperature checks for camp arrivals will be set up in the camp driveway. Persons will remain in their cars during the temperature check. <ol style="list-style-type: none"> a. A volunteer group from the community or the Health & Safety Cha could handle these: <ol style="list-style-type: none"> i. Weekend team arrivals at camp ii. Pilgrim and Sponsor arrivals at camp iii. Clausura arrivals
Social Distancing	<ol style="list-style-type: none"> 1. Three to six feet will be maintained between chairs. 2. Seating areas will be assigned for each location (Dining, Rollo Room, Chapel.) to help maintain the “bubbles”. People in a bubble are allowed to sit in different seats as long as it’s within their bubble. The two items below are a “moving target”, to be addressed based on conditions at the time. 3. No hugging and hand shaking. Fist/elbow bumping is permitted. 4. Name tag stickers will be available if anyone wants to designate if they feel comfortable with fist/elbow bumping.
Masks	<ol style="list-style-type: none"> 1. Required for all participants indoors and when unable to maintain social distancing outdoors. 2. Rector, Professors, and Pastors will not wear a mask during their talks, chapel speaking, etc.

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Disinfecting / Cleaning	<p>Camp Agape will perform following:</p> <ol style="list-style-type: none"> 1. Deep cleaning & disinfecting all buildings thoroughly prior to group arrival. 2. Cleaning & wiping down public spaces (lobby, bathrooms, dining area) on a regular basis. 3. Increased signage in all buildings for health & safety. 4. Disinfecting wipes & hand sanitizing stations spread around the facilities. 5. Atomizer used in Woodlands between meals to clean the air & all surfaces. 6. Table condiments (salt/pepper, napkins, dressings, butter, hot sauce, etc.) removed after each meal & cleaned. 7. Providing staff assistance with food & drink items at meals to minimize contact, also providing pre-wrapped silverware. <p>Team and Guests will perform the following:</p> <ol style="list-style-type: none"> 1. Wipe their sleeping quarters bathroom (toilet handles, sinks) with a provided disinfectant wipe after each use. 2. A designated roommate will spray the room with Lysol prior to leaving for the day. 3. Bus their own plates, cups, and silverware after each meal. <p>Team will:</p> <ol style="list-style-type: none"> 1. Spray each bedroom with Lysol after necessary entry into room (e.g. outside, palanca). 2. Disinfect chapel after use.
Communion	<ol style="list-style-type: none"> 1. Individually packaged wine/wafers (~90%) and grape juice/wafers (~10%) 2. Tray with gluten-free wafers 3. Serve at the altar. Pastors to determine exact method.
Musicians and Singing	Singing with masks will be permitted
Photographs	<ol style="list-style-type: none"> 1. No large group photo will be taken. 2. Group photos of Tables, Areas, and Heads will be taken.